

OUTLET BAY SEWER DISTRICT

AUGUST 15, 2024

BOARD MEETING MINUTES

The Board of Directors of the Outlet Bay Sewer District met on Thursday, August 15, 2024 at the district office. Present were Chairman Tom Bell, Directors Justin Bradbury, Kristy Pettit, Jeff Stockdale and Fred Simpson (via phone). Also present were Missy Hill, Jake Hill, Fritz Broschet and Kari Davis.

Chairman Bell called the meeting to order at 4:00 p.m.

There being no additions or deletions to the agenda, it was approved as written.

The meeting minutes for July were read and approved.

NEW/OLD BUSINESS

Jeff Stockdale read a complaint letter that an “anonymous” person sent to the Idaho Department of Environmental Quality. The complaint was based upon an incident in April where the district’s operator was out of town, the district’s backup operator was injured and a customer’s pump had failed. The district secretary alerted board member Jeff Stockdale and Jeff assessed the situation and determined it required immediate attention. Jeff pumped the tank down to avoid an overflow into Priest Lake. The “anonymous” person also pointed out that Mr. Stockdale had, upon request of the district secretary, inspected a building site and gave a sign-off on a building location permit to avoid the homeowner having to wait for the district operator to return. The complaint letter requested that the DEQ take action against the district, the DEQ attend all future board meetings, and that Mr. Stockdale resign from the board of directors.

The board discussed the matter and was grateful that Jeff handled the emergency situation in the absence of our operator and the incapacitation of our back-up operator. Had he not, there could have been a spill into Priest Lake. Further, Mr. Stockdale discussed the sign-off over the phone with the district operator and the district operator gave the go ahead for the sign-off in his absence.

Jeff informed the board that he has purchased a 12-hour course to prepare for an Operator-In-Training license with the intent to pursue an operator’s license, just in case in the future the two licensed operators whom the district employs are both unavailable at the same time in the future.

MAINTENANCE REPORT:

The leak test results have been sent off to DEQ for review and approval.

One of the district's main lift stations went down. RC Worst was called because a crane was necessary to pull the large pump. A new pump was installed but the pit-less adaptors won't seat because of age and have to be replaced. RC Worst gave an estimate to the district for two new pumps and labor of approximately \$30,000. Justin Bradbury made a motion to proceed with the estimate, seconded by Jeff Stockdale. Motion unanimously passed.

Fritz called the county and requested the \$4000 bond money back for the Shady Pines line repair. The county was very satisfied with how repairs were handled and all requirements were met by the district.

Fritz had a lift station service call at Hill's Resort.

The district's work truck's transmission is slipping. Fritz will take it for servicing.

The preliminary engineering report for the Highway 57 upgrade has now been passed by the county.

Kevin Koesel is making modifications to the design at Millie's changing it to gravity for the 4 and 8-plex.

SECRETARY/TREASURER'S REPORT

The board reviewed the district's standardized labor costs and determined that the hourly rate for labor needs increased to \$140/hr. Jeff made a motion to increase the hourly rate from \$75 to \$140 effective October 1, 2024. Kristy seconded the motion. Motion unanimously passed.

Kari reviewed the preliminary budget for 2024-2025 with the board. Expenses for the upcoming year increased with higher insurance rates, licensing and permits, annual software subscriptions, postage, maintenance of an aging system, part-time help needed for operations and future repairs and compliance. Employee medical expense decreased by switching to a different company and raising the deductibles.

EXECUTIVE SESSION

The board went into executive session to discuss employee compensation. The board came out of executive session.

Chairman Bell explained that the last two years we have budgeted \$10,000 each year for summer help for operations, but have been unable to find any help. Because of this, Fritz has been carrying the load by himself. Jeff Stockdale made a motion to give Fritz and Kari bonuses this year, and a 10% increase in salaries for the upcoming year. Kristy Pettit seconded the motion. Motion unanimously passed.

The 2024-2025 FY Budget will be formally adopted at the annual Budget Hearing on September 19th.

There being no additions or deletions, the meeting adjourned at 6:00 p.m.

Respectfully Submitted,

Kari Davis
District Secretary