

OUTLET BAY SEWER DISTRICT

BOARD MEETING MINUTES

MAY 16, 2024

The Board of Directors of the Outlet Bay Sewer District met on Thursday, May 16, 2024, at the District Office. Present were Chairman Tom Bell, Directors Jeff Stockdale, Kristy Pettit, Justin Bradbury and Fred Simpson (via phone). Also present were Missy Hill, Craig Hill, Jake Hill, Brian Riley, Fritz Broschet and Kari Davis.

Chairman Bell called the meeting to order at 4:00 p.m.

There being no additions or deletions to the Agenda, it was approved as written.

The Minutes of the April Board Meeting and Special Meeting were read and approved.

NEW/OLD BUSINESS

Hill's Resort Contract:

A mutual agreement has been reached between Hill's Resort and the Outlet Bay Sewer District for sewer service. Jeff Stockdale made a motion to approve the agreement, seconded by Fred Simpson. Motion unanimously passed. The Agreement was signed by all parties.

Timber Harvest:

The district has put the timber harvest project out for bid. Bidding deadline is May 30, 2024. This will be published in the paper and on our website.

Board Member Requirements:

The board reviewed the proposed requirements of a board member. The five requirements are:

1. Candidate must be a full-time resident of the Priest Lake Area for a minimum of one year.
2. Candidate must be a Qualified Elector registered in the Priest Lake Area.
3. Candidate must own property which is within the OBSD service area or being served by OBSD; and which is currently connected to the OBSD sewer system.
4. Candidate must be current with all OBSD billings and invoices.
5. Candidate must be at least 21 years old.

Jeff Stockdale made a motion to Adopt the Outlet Bay Sewer District – Board of Directors Candidacy Requirements. Kristy seconded the motion. Motion unanimously passed.

Summer Help for Fritz:

The board discussed the summer help need and the need for an apprenticeship for qualifying individuals to replace Fritz upon retirement. Kari will publish a job opening for the summer with the potential of evolving into apprenticeship role and see if we get any interest.

MAINTENANCE REPORT:

Fritz found an inspection camera – 300 ft. reel that can scope 3” to 10” pipe. Purchase price is \$8,680. This purchase was budgeted for and approved.

The leak test is going on now. James A. Sewell & Assoc. set it up and are in the process of testing the first lagoon.

Fritz told the board that the lagoon computer needs upgrading. Five years ago we switched the software because there was an annual fee for the upgrades. The new software was supposed to be owned by us and not require payment for upgrades. However, recently Fritz discovered that the certificate had expired and now they are charging for upgrades. Fritz is working with AES to see what we can do.

The broken line on Lake Street has now been fixed. Fritz had to haul in gravel but it looks good.

The broken line at the Priest Lake Public Library has now been repaired.

The line is now installed at the Gumaer Subdivision.

Fritz has been busy pumping the commercial customers before Memorial Day Weekend.

The board reviewed the Preliminary Engineering Reports for Millie’s.

SECRETARY/TREASURER’S REPORT:

The board reviewed the monthly bills. Jeff made a motion to pay the bills, seconded by Justin. Motion passed.

Kari is working on upgrading our Quickbooks. The forced upgrade will be roughly \$3600 per year.

Kari met with Debbie Ferguson of ICRMP to review the district’s insurance coverage and to update our coverage. She will have recommendations for the board to review at the next meeting.

Kari spoke with Adam Kasner regarding the PLGC line extension. He advised that additional homeowners are now interested in extending the line further, once they discovered the line will stop at the end of Kasner's property. He will keep us informed as to new developments.

Kari received a bid for carpet cleaning from Mike Lewis out of Sandpoint. To clean the offices and conference room the bid was \$231. Board gave the go ahead.

Quarterly Billing will be going out the first week in June.

There being no further business to be brought before the meeting, it was adjourned at 5: 15 p.m.

Respectfully Submitted,

**Kari Davis
District Secretary**